

## FINAL ORAFS MINUTES OCTOBER 2004

Oregon Chapter American Fisheries Society  
ExCom Conference Call  
October 27, 2004

Approved by ORAFS ExCom: December 13, 2004

Attendance: Doug Olson (President), Dave Ward (Past-President), Molly Webb (Internal Director), Tom Friesen (External Director), Pete Ober (Student Rep), Loretta Brenner (Administrative Assistant), Mike Matylewich (Secretary-Treasurer )

Loretta Brenner recorded the minutes until Mike Matylewich was able to join the call.

ExCom reviewed the agenda.

The ExCom discussed the possibility of going with an “all electronic” newsletter for the quarterly Piscatorial Press. Some of the membership still likes the hard copy, but others prefer the electronic version. The electronic version can still be printed on each individual’s printer. Going to an electronic newsletter would reduce the Chapter’s printing and mailing costs substantially. Dave Ward suggested giving the membership warning of the pending change in the winter 2004-05 issue and at the annual meeting, then trying the electronic version with the spring 2005 issue.

Secretary-Treasurer’s Report – The September minutes were reviewed. Finances will be reported as total assets. Additional comments will be sent to Mike and the final will be reviewed at the November meeting. The checking account balance is about \$17,000 and the money market account is about \$62,000.

Administrative Handbook Review – A small committee consisting of Doug Olson, Barry McPherson and Loretta will finish the review. The objective is approval at the January ExCom meeting.

Western Division Business – Doug attended the retreat on behalf of the chapter. The division discussed using list serves for distributing information. Bob Hughes will represent the division at the annual chapter meeting. The parent society has modified its strategic plan. The chapter strategic plan may need to be modified for consistency, per a request from Western Division. The North Pacific International Chapter is leading the review on the Columbia River Hydropower System Biological Opinion. Volunteers from the chapter to contribute to the review need to be identified. Tom Friesen mentioned that a member of Aquatic Habitat Committee is interested. Mike mentioned that a letter requesting the review will come from the Affiliated Tribes of Northwest Indians to Western Division.

#### 2005 Annual Meeting Update –

Arrangements are going well. A walk through at the site is set for November 2. A DJ is under contract to provide entertainment. The DJ will provide Karaoke/music. Potential singers can sign up in advance. Doug Young has stepped down as beverage coordinator. Molly Webb will check on costs from local breweries. Comp rooms for students are not anticipated, since most are local to Corvallis. Plenary speakers will use two comp rooms. Two additional comp rooms may be available. The registration fee is waived for student volunteers. Procurement of raffle and auction items is going well. Meeting sponsorship commitments are \$5750 towards goal of \$8000. BPA will print the program. Doug will coordinate the Trade Show. A fee of \$200 per vendor is being considered. Vendors may want to sponsor a coffee break or the mentor social in lieu of a fee. Molly will check on the cost of a coffee break. An update on the meeting program was not available.

Cutthroat Symposium – An announcement for the symposium will go out on the chapter list serve.

External Committees – The Zoo Workshop for teachers was successful. Nancy U. will provide more detailed summary. Recommendations for next year include staffing the booth for the entire event and upgrading the display board. The Education and Information Committee will look into getting more materials hand out. The proposed training for Oregon Commissioners is moving slow. There was a need identified to recruit more volunteers for the Hydrosystem BiOp review. Dave will provide the state of Oregon's comments to the reviewers. Comments on the federal hatchery & listing policies are proceeding. ODFW is behind on releasing the draft for state sensitive species. The Rule 8 letter was sent out. Only one comment was received. If ExCom members do not object within three days of receiving of a proposed letter, then their consent will be implied. Don Ratliff has ideas to increase participation in external committees and will present them to the ExCom prior to the Annual Meeting.

Student Subunit Report – Sixteen volunteers were recruited for the Annual Meeting. There may be conflicts with class schedules and the Annual Meeting. The Chapter will work with the OSU faculty to resolve conflicts. The funding proposal is nearly done. Student officers plan review the proposal on Monday. Dave encouraged the student subunit to make the proposal as specific as possible. The spring field trip has been changed to encourage greater participation.

Respectfully submitted,  
Mike Matylewich,  
Secretary-Treasurer