

Oregon Chapter American Fisheries Society
ExCom Conference Call, 10 January 2006
Approved by Excom on 15 February 2006

Meeting was called to order at 1:03 p.m. Present were: President Barry McPherson, President-Elect Mike Reed, Past President Doug Olson, Student Representative Aaron Chappel, Secretary-Treasurer Ian Reid, Internal Director Neil Ward, Vice President Laura Tesler, and Administrative Assistant Loretta Brenner.

Review & approval of past minutes—All

October and November minutes are on the web. Ian will resend out edits to December minutes to ExCom.

Treasurer's report—Ian

Balances (today): Main Checking account: \$21,762.36
 Cutthroat: \$15,232.20
 Savings: \$50.13
 Columbia Money Market (as of 11/18): \$64,207.80

Recent Transactions:

Ian paid Martyne Reesman a check for \$37 for raffle and auction postage reimbursement. Barry wrote three checks for funding requests: Jefferson Fish Society for website startup (\$125), Oregon State University Foundation for diversity recruitment (\$250), Oregon State University College of Forestry for Salmon 2100 conference (\$200). The check to OSU Fish and Wildlife bounced. It looks like Doug gave Barry some old checks that are no longer valid. Ian will call Wells Fargo and get a stop payment. OSU check for \$992 is #494 from the old account, which apparently has been cancelled. Barry will call people and ask them to not cash checks and Ian will send out 4 new checks to people. Ian will send Barry 9 checks out of the ledger.

Because we signed up for the package, we need to keep the savings account to offset the service fee we would have on the checking account, but the saving account should not have a service fee associated. Christina Baird, manager at Corvallis Wells Fargo, reversed the service charges on the savings account and removed the \$10 monthly deduction.

Columbia Money Market is requiring a Certificate of Authorization or a Corporate Resolution updated every 6 months in order to access accounts. This could be a good time to pull all of the money out of Columbia and put some of it (one year's operating expenses, about \$40,000, as approved in 22 September minutes) into CDs (Wells Fargo would be easy because checking accounts exist there but we might be able to find higher rates elsewhere) and put the rest into the Wells Fargo checking account until the Investment Committee and ExCom decides on an appropriate mutual fund strategy. Proposal to put \$10,000 in each of 3, 6, 9, and 12-month CDs. Motion to close Money

Market account and move all money into checking. Passed unanimously. Ian will follow up on making this happen (may require Dave Ward or Mike M. to close account). Doug made a proposal to average the last three years' annual operating budgets and add 10% and to keep in checking. Doug will follow up by next meeting and have a proposal on how much to put in checking and how much to put in CDs. Loretta wondered if we would have to pay capital gains. Ian will contact our CPA before closing the account to check on this.

Request from WDAFS for sponsorship of WD annual meeting in May – Barry

Not in this year's budget but need to know if we can give money. There are different levels of giving. Barry will talk to Dave Ward, WDAFS Secretary-Treasurer and having something prepared by next meeting.

Certification Scholarship—Barry and Doug

Encourages ORAFS members to become certified under the parent Society. ORAFS will provide three scholarships per year up to \$300. There is \$300 in the budget for this fiscal year which ends 1 May. Tom Friesen wants to apply now and Doug said to send him a copy when he gets certified for reimbursement. ExCom agreed to only extend scholarships back one fiscal or calendar year. Discussion occurred whether to award scholarships first-come first-served or to do some type of random drawing. If people are certified in 2005 or 2006 they must apply for the scholarship by March 15.

Annual Meeting Plans for Sunriver

Neil: Arrangements

Mike and Neil went on the fieldtrip and there were issues with the posters and the trade show. Posters must be down by early afternoon on Thursday to carry boards over into the Homestead so the boards can be used in the silent auction for raffle. An alternative is to use the old posterboards for the raffle and auction, and ExCom agreed that was a good idea.

There is room for 10 trade show tables. The OSU bookstore will be next to the registration desk and this year's AM will be following the same layout as 2 year ago. A phone line will be available in the banquet room for the auction and raffle.

A vegetarian dish will be available for dinner (polenta stack with roasted tomato sauce). A new chef is onboard and all menu options are reported to be good.

Trying to stay within budget but still trying to provide amenities for the attendees (cookies).

Coffee breaks with sodas Tuesday afternoon at the workshop. Coffee will not be refilled and soda will be pulled at the end of the breaks (cost = \$2.10 per can). 60 people estimated for the Tuesday social. Wednesday morning's coffee will be refreshed. Wednesday afternoon will have coffee (no refreshment) and then two socials on

Wednesday night with appetizers. Thursday morning will have coffee before plenary at 7:15 to 8:00, coffee at 10:00 to 10:20, and in the afternoon. Also wake-up coffee and mid-morning break on Friday.

Neil needs help with the spawning run. Suggested to try Doug Young, Anne Presentin-Young, or Bob Lackey.

Neil really needs a head count for student volunteers ASAP because he needs to reserve rooms for students. Barry said we cannot exceed fire code with number of people per room.

We need 4 spaces for scholarship winners and will be using 2 complimentary guest rooms for the plenary speakers. We also have 4 complimentary suites.

Registrations so far have been light but this is typical.

Vendors will need to break down their tables by 10:00 a.m. on Friday, but they only get charged \$35 per table, not per day. If they need a T-1 line it is an additional \$125 per day. We need to bring our own extension cords and we will save a lot of money. Barry has them and will bring them. There is a 19% service charge on everything.

Loretta has laser pointers and timers for speakers but might be one short. She will purchase if she needs one.

No charge for marine reserves video—screen, AV, and room will already be set up. Barry will show video if no one else volunteers. We are still planning on showing the video and Mike will include as a line in the program.

Mike: Program Updates.

Jane Lubchenko is going to contact Mike on 31 January to talk about specific talk ideas. Commissioner Sten has also committed, Gov. Kulongoski is still a maybe—he will commit in the end of January.

All 12 convened sessions are filled—4 with 11 speakers and 8 with 8 speakers. 26 poster slots are filled; there is room for 6 more.

Loretta will put a blurb in the newsletter about the extra poster spaces and about the marine reserve video. Danielle Warner will coordinate transporting the poster boards and Doug will assist her in loading and transporting. Karen Wegner's student volunteers will help unload and set up boards at Sunriver on Wednesday and take down and load them on Friday.

Mike got a cover artist to commit—Deian Moore. She is a local artist and will be doing a sketch in graphite. She will be paid \$150 in exchange for donating her print to the auction. She will know after 31 January what the sketch will look like.

Final drafts of the program will be available next week. There is an idea to arrange the abstracts by session rather than alphabetically. Another idea is to keep the organization alphabetical and use session numbers next to the authors.

There was some shuffling of sessions around to try and get high-attendance sessions in rooms that can accommodate them.

Mike needs some speaker guidelines to send to conveners to pass along to speakers. Barry will send Mike these guidelines.

Barry: Trade show

Up to 10 vendors can be in the Hall. We do not have the final vendor and sponsor list yet, but we have until 1 February.

A new announcement has been put on the website and it will start on Wednesday around noon. The costs have been increased slightly. If you know of potential vendors, email Barry and Loretta.

Aaron asked about a small table for OSU F&W club and there is room for them at the registration desk starting on Thursday. Or if less than 10 vendors show they could get a free table space (ORAFS will pay the \$35).

Sponsors:

The USFWS has agreed to the following contributions: the Oregon State Office and the Columbia River Fisheries Program Office of the USFWS have each agreed to contribute \$750, and the Pacific Region Office has agreed to print the annual meeting program, a \$1,500 in-kind contribution.

BPA will donate \$500. Barry will also contact the US Army Corps for possible donation.

Laura: Student-Mentor Social

She has a spreadsheet of potential mentors and will work with Loretta to ensure they get a ribbon in their packet. They have identified three guides (Laura, Mary Buckman, and Aaron) and will make some tents for the cocktail tables. Marla Rae (Chair of ODFW Commission) will be the auctioneer for ORAFS. Laura will write a letter inviting the ODFW Commissioners and Barry will review and send out to the commissioners.

Raffle: Mary and Laura are canvassing looking for potential ticket sellers. Laura talked to Martyne and items are coming in.

Barry: Idea of Hiring a Legislative Liaison

Hiram Li is now our Legislative Committee Chair and has suggested the chapter again hire an experienced professional to help ORAFS interact with Oregon Legislature as we did for a number of years awhile back. ExCom discussed some pros and cons of this and felt that a lot of lead time and discussion with the membership would be needed before such a decision could be made because there appears to be fairly wide range of views on this among chapter members. Only a suggestion has been made at this point, not a written proposal to ExCom. Barry felt that there is probably not enough time to obtain and refine a proposal through the Legislative Committee, External Director, and ExCom process and then ask for a vote on it at the ORAFS business meeting on March 2 .

Also need to find a new volunteer webmaster. Loretta has not heard anything new except Karen Wegner's contact did not have the time to commit.

Doug: Nominating Committee:

Doug Young has agreed to run for President-Elect and Tom Friesen for Vice-President.

OSU Student Subunit report—Aaron

Nothing to report at this time.

Administrative Handbook revisions – Barry, Loretta

Loretta is going to put together a new draft for Barry and Doug to review and get out to ExCom by the February meeting.

Administrative Assistant Report – Loretta

She is currently working on the Piscatorial Press. It should go out this Friday.

Future Meeting Schedule – Barry

ExCom agreed to hold a conference call from 1:00 to 3:30 p.m. 13 April . There will also be an Excom retreat on 4-5 May, potentially outside of Eugene.

The next conference call is scheduled for Tuesday, 15 February at 1:00 p.m. using the same call-in information as this call.

Adjourned at 3:41 p.m.

Respectfully submitted,

Ian S. Reid
Secretary-Treasurer