

ORAFS ExCom Minutes for 6/1/2006

Oregon Chapter American Fisheries Society
ExCom Conference Call, 1 June 2006
Final Minutes approved by ExCom via email votes on 5 September 2006

Present were: President Barry McPherson, President-Elect Mike Reed (joined at 1:30 p.m.), Secretary-Treasurer Ian Reid, Internal Director Neil Ward, Vice President Laura Tesler, incoming President-Elect Doug Young, Past President Doug Olson, Administrative Assistant Loretta Brenner.

Minutes—All

The 4-5 May minutes were not approved because too few on ExCom had reviewed them. Ian will resend out to ExCom and we will try to approve them on the next conference call. The 15 February, 13 April, and 2 March Annual Business Meeting draft minutes were converted to pdf and are now posted on the ORAFS website. Doug Olson's name needs to be added to the 4-5 May retreat minutes.

Treasurer's report—Ian

Current Balances (as of 1 June 2006):

Checking:	\$41,156.35
Coastal Cutthroat:	\$14,266.95
Savings:	\$50.17
Money Market (as of 3/31/2006)	\$65,189.19

Fish Culture Conference Account: The account has been set up at our bank. Doug Olson will be depositing \$5,000 to \$7,000 next week to start the account. Doug and 2 other people in the Regional Office have debit cards.

We need to make sure we pay for meeting/event insurance through the Parent Society for next year. It is supposed to be good for 1 year so we might be able to cover multiple events, such as both the Annual Meeting and the Northwest Fish Culture Conference (NWFCC). We were supposed to have insurance for the Sunriver meeting, but apparently it fell through the cracks. Neil will look into this and review an email Barry sent him with contact info.

Neil sent info about the Annual Meeting (AM) budget breakdown to Ian and will also send to Barry and Loretta.

A \$5,000 scholarship award recipient for the Coastal Cutthroat (CCT) conference was announced at the Western Division (WD) AM. Another \$3,000 scholarship recipient was selected from extra money (~\$6,300) left over from the 1995 CCT symposium in

Reedsport and a cost share from Nisqually Tribe. Doug Young will be writing checks from the CCT account for \$5,000 and \$3,000 to the scholarship recipients.

Barry will be submitting a receipt from Bozeman for reimbursements from attending the annual meeting, totaling about \$1,400.

Nothing happened on the WDAFS investment strategy at the AM because the contact wasn't there. Perhaps by the next ORAFS ExCom conference call we will know more about investing through the Western Division.

A check for \$422 was received for ORAFS dues collected by the AFS parent society during September through December 2005. A list of ORAFS members was included with the check and Ian will forward it to Loretta.

Administrative Assistant Contract—Laura

Laura sent ExCom a proposed contract from Loretta that used average of the last 2 years from May through September for general contract then included extra hours for training the new Administrative Assistant (AA). Tom Friesen should be on the ad hoc committee for AA contract and defining the roles and responsibilities of new AA along with Doug Young, Laura, and Neil. Laura will contact Tom and advise him of this responsibility. Discussion occurred about whether proposed hours for the AA's AM charges were included on the proposed contract spreadsheet.

A motion was made to approve Loretta's May through September contract with the stipulation Loretta needs to recheck AM hours to make sure those hours are not included in the spreadsheet shown. If anything the budgeted hours will only decrease. Motion was seconded and approved unanimously.

Laura spoke with someone who is very interested in the AA position, who has good experience organizing large meetings and web experience with a fisheries background. ExCom will keep this person in mind for the 2007 contract.

Administrative Assistant Report—Loretta

The Request for summer newsletter items will be coming out soon. The spring newsletter is on the ORAFS website but an announcement has not been sent out to members yet because of difficulty with getting member emails from the Parent Society. The announcement to members will come out tomorrow.

External Committee Chair Report—Barry and Doug Olson

Karen Wegner is stepping down to go to graduate school. Doug Olson knows of a potential candidate, who has expressed past interest in the position, and was endorsed by Karen. Doug Olson will contact this person and check his workload to make sure he can

make the majority of the conference calls. The term would be effective 1 September 2006 through 30 August 2007.

The legislative committee chair sent out a report but not all of ExCom had reviewed it. High priority will be given to this agenda item next conference call. The concept of hiring a legislative liaison should go through the ORAFS membership. ExCom discussed sending an email out to members to vote on this matter. Discussion occurred whether non-profits can hire legislative liaisons. The External Committee Chair should take the lead on this on answering some of these questions and ExCom will revisit this issue at the July conference call.

2006 Annual Meeting (AM) Review—All

Barry has not yet written thank you letters to sponsors and donors. The announcement to *Fisheries* magazine about the AM has not been written yet. Mike and Loretta will work on getting this together and sent off to *Fisheries* soon. Loretta will send the award winners to the WD newsletter Editor for inclusion in the WD newsletter also.

2007 Budget—Barry

There is a request for money for the NWFFC. Barry will include a placeholder in the 2007 budget and ExCom will vote on it.

2007 Annual Meeting planning

Arrangements—Neil

Neil will be working with Barry on building the budget for the 2007 meeting. Some of the prices might be higher in Eugene than Sunriver because the cost of doing business has increased.

Theme—Doug Young

In 2007, we will hold off on the stream restoration workshop similar to the 2001 workshop, but plan on having it in Portland for the 2008 WDAFS meeting. Bianca Streif and Dan Shively, the 2001 co-organizers, have been contacted about this.

For 2007 Eugene, the main theme could be related to active riparian management. Other possible “superthemes” are species translocations or controversies in natural resource management. No one has stepped up yet with getting ideas for sessions, talks, etc. to Doug. ExCom should include some marine issues to the theme because 2007 is the off-year for the groundfish conference and we expect heavy participation from that contingent. Someone should contact Steve Parker and let him know that we would like marine participation in the 2007 conference. Doug Young contacted Hal Weeks to get potential marine ideas for sessions and plenaries. Doug requested input for session

themes from ExCom before next conference call. Laura suggested making sure to include agricultural riparian areas, not just riparian areas in forest lands.

Doug had some ideas on workshops and speakers. Some ideas were federal vs. private forest management. Some workshop ideas were Jason Dunham from USGS teaching about species translocations and Jim Martin teaching angling techniques. Laura suggested having gear manufacturers sponsor workshops. Barry suggested tying an angling techniques workshop to fisheries conservation. Other ideas were a grant writing workshop, riparian area management workshop, and a marine workshop with larval fish ID or genetics.

Doug Young has identified about six potential keynote or plenary speakers for the 2007 AM including famous fisheries scientists and authors.

Doug Young wanted to know if plenary speakers get some compensation, room, food, etc. Both Loretta and Barry said yes. Barry said around \$500 per speaker was available for honoraria.

Poster Session—Doug Young

Doug Young wanted to know if Danielle Warner would do the poster session again. Doug Olson said he would find someone if Danielle didn't want to do it again.

Raffle / Auction Chair, Student Volunteer Coordinating – Laura

Laura will help follow up on this and make contact with Tom Friesen about the Student Volunteer announcement for the summer newsletter.

Trade Show—Mike and Neil

Mike Reed will follow up on organizing the trade show with help from Barry. Also Mike needs to look into sponsorships for the meeting.

Neil Ward will check out the Trade Show space and costs when he does the tour at Eugene Hilton.

Western Division Annual Meeting—Barry

2008 WD Annual Meeting – Neil and Dave Ward were also there and are really excited about planning the 2008 meeting in Portland. WD had a different and really good auction system at the 2007 meeting, which ORAFS should consider for future AM's.

At the 2006 WD Meeting in Bozeman, the Executive Meeting was the biggest ever (there were 15 people representing the chapters and committees plus an officer of the Parent society was also in attendance).

The 1995 Coastal Cutthroat Trout Symposium Proceedings were put up for sale at the WD AM but there was little demand for them (2 were sold with money going to the Montana State U. Student Subunit).

It was mentioned at the WD meeting in Bozeman to try and get the Cutthroat trout documentary shown on Oregon Public Broadcasting channels and Barry is hoping Doug Young can help accomplish this.

Outstanding Chapter Award – Oregon Chapter won this year within WD, and the application will get forwarded to the Parent AFS Society for a chance at winning at that level. The OSU Student Subunit will get a copy of the winning Montana Student Subunit application for Outstanding Student Subunit as reference material (Dave Ward was going to send it to the OSU Student Subunit).

The External Director needs to make sure our ORAFS website lists all the years ORAFS won Western Division and National Outstanding Chapter of the Year honors.

Administrative Handbook – Barry and Doug

They will set up a time to go over this for one last time.

Next Meetings

July 20 – 1:00-3:30 p.m.

August 22 – 1:00-3:30 p.m.

September Meeting (in person) – maybe in the Corvallis area – send Mike Reed ideas for meeting sites

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Ian S. Reid
Secretary-Treasurer

and

Loretta Brenner
Administrative Assistant