



DATE: November 3, 2008  
TO: ORAFS EXCOM  
FROM: Shaun Clements  
SUBJECT: Final Minutes for the November 6, 2008, ORAFS EXCOM Meeting

**ORAFS EXCOM Meeting  
Thursday, November 6, 2008  
3:00 p.m. – 5:00 p.m.**

**ITEM 1:**           **Review and Approve Agenda**  
3:00 -3:05       Nothing added, Agenda Approved.

**ITEM 2:**           **President's Report**  
3:05-3:20       Neil will provide an overview of the 2008-2009 Chapter Budget, 2009 Workplan, and 5-year Strategic Plan (2009-2013). The EXCOM may be asked to discuss and vote on the budget if a budget cannot be approved prior to the meeting.

Work-plan sent out prior to meeting. Rich's comments were incorporated (regarding the management of budget surpluses). Work-plan was accepted.

Based on changes submitted prior to the meeting the budgets were approved for 09.

**ITEM 3:**           **Secretary-Treasurer**  
3:20-3:30       During the October retreat it was unclear whether ORAFS, as a non-profit organization, can earn income on its reserves and maintain a tax-exempt status. Shaun will brief the committee on the specifics relative to earning income on reserves as well as update the committee on what the WDAFS fund is invested in and what the fee structure is relative to making a decision about individual mutual funds.

- ORAFS is able to earn up to 33% of its combined annual operating income in capitol gains. It also appears that it is not difficult to manage the tax records associated with this.
- Western Division fund does not intentionally invest in eco-friendly options, rather they are concerned with generating income so are invested in a variety of mutual funds, stock option and cash investments. The fund is

managed by Harry Book free of charge but is subject to regular fees charged by the individual fund managers.

- Shaun will prepare a statement for ex-comm to finalize plans for investing the budget surplus at the Dec meeting.
- Shaun will talk with Neil regarding the credit card charges at Wells Fargo.

**ITEM 4:**  
3:30-3:45

**President-Elect and Past-President Reports**

Rich will provide an update regarding planning for the 2009 Annual Meeting. Items that will be discussed include workshops, Plenary Session, Concurrent Sessions, Poster Session, Socials, Business Meeting, Banquet Social, Banquet, and Jam Session/Texas Hold'Em.

- Rich trialed the registration website and was successful at registering for everything as well as submitting a "test abstract".
- Ray Troll has been secured as the keynote speaker and will also participate in other sessions (including the jam session).
- Rich has updated website content and Kara will update site tomorrow. Final call for papers has been forwarded to Kara for distribution to listserv (as an attachment) and the website. Jeremiah will work with Kara to make the final call for the annual meeting front and center on the ORAFS home page.
- Rich outlined the program for the conference. We currently have space for 175 papers.
- Neil suggested we "borrow" money from the poster session/social to move to the mentor session so folks have something to eat (finger food)-Martyne will redistribute the wealth.
- Rich would like input on session organizers.

Doug will brief the committee on his status of the on-line registration service.

- On-line registration is available

**ITEM 5:**  
3:45-3:55

**Student Representative**

Kristle will describe her plans to perform outreach to other universities as well as the OSU students (undergraduate and graduate).

- Kristle has drafted a letter for distribution to other universities.
- Neil will review and get back to Kristle, who will then distribute with final call for papers and info on scholarships.
- Kristle also has a proposal for an annual meeting session for a group solving class. She has asked for exemption for registration for folks in their symposium. Neil (and others) are opposed based on ORAFS rules, but suggested she may submit a proposal for funds. There were also suggestions to investigate sponsorship from the F&W dept, Seagrant, and the F&W club
- Kristle will work with Rich to develop the session details for the website.

**ITEM 6:**  
3:55-4:10

**Internal Director**

Annual Meeting Arrangements

Martyne will provide an update regarding the meeting arrangements.

- Martyne is heading to Bend tomorrow to check arrangements. Will look into vendor space.

Awards and Scholarship Committee

Martyne will provide an update regarding awards and a timeline for submitting and reviewing recommendations. In addition, Martyne will discuss the status scholarship process.

- ORAFS scholarship deadline for students is officially Dec 31<sup>st</sup>, but Scott will accept up until January 9<sup>th</sup> 2009 – the latest date previously advertised

**ITEM 7:**  
4:10-4:15

**Vice President Report**

Neil will provide an update regarding the progress of the Raffle/Auction Committee.

- Christy is unavailable for comment. First letters are being sent currently for auction items.

**ITEM 8:**  
4:15-4:45

**External Director Report**

Jeremiah will provide an update on the status of the external committees as well as identify the current chairs. Jeremiah will brief the group on the results of the marine reserve proposal review and the associated next step that the ORAFS Chapter should consider. Finally, Jeremiah will discuss other potential plans, reports, or legislation worthy of ORAFS reviews.

- Our Oceans was happy with the review process. They have requested an AFS representative at the review, however, several members were not comfortable with this given the perception of advocacy. Jeremiah will communicate this to Our Oceans.
- Rich suggested to Jeremiah that we have a review policy for any proposals.
- Jeremiah has been working on changes to website and will incorporate the changes from today's discussion (re the annual meeting announcements).
- Committee chairs: Dave Herring is not available but would be willing to assist, Steve Starcevich is on vacation. Lance Kruzic would be interested in assisting on the natural production.

**ITEM 10:**  
4:45-5:00

**Past-President**

Doug will lead a discussion to identify potential EXCOM candidates for 2009-2010.

- Doug recently attended a wildlife society "wind and wildlife" workshop. The format for this workshop may be of interest to ORAFS members, for example a "waves (energy) and fish" workshop to be held outside the annual meeting.
- Some EXCOM members have expressed an interest in serving a second term, contingent on additional nominations. Please submit ideas for EXCOM members to Doug

**ITEM 10**

**Upcoming Meetings**

December 2, 2008 - Annual Meeting Planning Committee Conference Call (3-5)

December 4, 2008 - ExCom Conference Call (3-5)

January 6, 2008 -- Annual Meeting Planning Committee Conference Call (3-5)

January 27, 2009 -- Annual Meeting Planning Committee Conference Call (3-5)

February 17, 2008 -- Annual Meeting Planning Committee Conference Call (3-5)