



DATE: June 16, 2009
TO: ORAFS ExCom
FROM: Shaun Clements
SUBJECT: Draft Minutes for the June 18, 2009 ORAFS ExCom Meeting

**ORAFS ExCom Meeting
Thursday, June 18, 2009
3:00 p.m. – 5:00 p.m.**

Conference Line: 877-934-2812, Participant Number: 294348#

ITEM 1: Review and Approve Agenda

Neil, Jeremiah, Christy, Demian, Doug, Rich, and Shaun on the line
Martyne absent. Agenda approved with addition of time for Shivonne to present a
proposal for a grad student subunit

ITEM 2: Presidents Report

Spring copy of Piscatorial Press will be completed for final review by Monday. Neil
will aim to have the summer edition of the PP out in mid-July.

Neil has been working with Riverhouse to address the disparity in billing at the
annual meeting in Feb. After looking through the detailed bill, Neil developed a
proposal for the refund of \$4400 in excess room charges. Hotel management decided
that they couldn't refund that amount. Instead, they have offered the following:
No deposit for a meeting in 2011, provide a cheque for \$2000 in July, and make a
\$2400 donation (in Feb 2010) for the annual conference in Eugene. Excom generally
agreed that we should accept this offer. Neil is looking to sign a contract for the 2011
in July. Based on the experience this year and expectations for falling attendance due
to economic concerns, any contract will include a clause to re-evaluate the contract
after the meeting in 2010.

Because of the complexity of the negotiations and the contract language, Doug
suggested that the past-president should update the handbook for meeting
organization negotiations. Rich will include in workplan for 2009/10.

No update on Chapter of Year Award.

ITEM 3:
3:15-3:25

Secretary-Treasurer

ORAFS rented a visa machine in 2006. Since that time the chapter has been charged at \$45/month however the machine appears to be missing. Shaun has closed the account and ORAFS will pay a \$220 fine to Wells Fargo. Shaun will attempt to contact Danielle Warner, the last known contact for this machine
Doug has received correspondence about the signatories on the Wells Fargo Acc. Given that Excom agreed to close the Wells Fargo accounts we will not respond to these requests. However, Excom should discuss the need for additional signees on any future accounts.
ORAFS has received the \$750 sponsorship from USFWS-Doug will look into whether the degree of paperwork needed for this sponsorship is necessary for 2010.

ITEM 4:

President-Elect Report

2009-2010 Chapter Budget

Rich present his initial draft budget for discussion. The budget is based on the 08/09 model however Rich suggested we should include funds for website and listserv maintenance to alleviate pressure on Kara. Shaun will provide some details for starting funds, likely income from investments, and bank fees

Rich would like to follow-up on Eric's request for funding for salmon modeling. There has been discussion via email and no general consensus with opinions varying from 0-\$2500. Jeremiah motioned we include \$500 from the E&O line item in the 09/10 budget. After discussion there was general agreement that the money would be more appropriately allocated under Goal 4, Professional Development-Miscellaneous. The revised motion passed and Neil will let Eric know that we will fund them for \$500.

Neil will check low season rental periods for Sunriver to determine when the deadline for using the accommodation expires

Neil will send a transmittal letter for awarding the funds for the stream continuum poster

ITEM 5:

Additional Item.

Shivonne expressed an interest in setting up a Grad student subunit. Doug believes that ORAFS went through a process of creating a student subunit for the Fish and Wildlife Club. It is currently unclear whether a subunit exists, though it does sound like the process has been completed. Shivonne will look into this and find the relevant bylaws by the next meeting.

The discussion also highlighted that the subunit would benefit from closer interaction between grad and undergrad students, as well as having a mentor on campus to guide the unit. Doug also suggested that ORAFS should assign an Excom member to coordinate with the students.

ITEM 6:

Upcoming Meetings

July 23rd 3-5 pm