



**DATE:** August 11, 2011

**TO:** ORAFS Executive Committee

**FROM:** Demian Ebert, Past-President

**SUBJECT:** Minutes of ORAFS Executive Committee Meeting, August 11, 2011

**Conference Call Information:** 1-866-680-0168 Participant code: 113025

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Present: Colleen Fagan, Allison Estergaard, Demian Ebert, Jason Kent, Shivonne Nesbit, Jeff Yanke (1550), Bill Brignon (1619)

Missing: Michele Weaver

Called to Order 1507. Demian will compile minutes in Michele's absence. Action Items are highlighted in yellow.

1500 ITEM 1: Review

1. Introductions, life, and work updates
2. Contact Information (ExCom and Chairs)
3. Approve Previous Minutes: June 14, 2011 (Approved – Michele to post) and July 14, 2011 (edits from Colleen and Demian – Michele to revise and redistribute for approval next month)
4. Review Today's Agenda
5. Action Items from July 14:
  - a. Tracking hits on PP – Colleen – Communications with Kara (webmaster). Kara doesn't know how to track individual file hits/downloads. We can track hits to pages, but not specific files. Will review further for options. Could put the PP on its own page and add counter, but that wouldn't track actual downloads. Decided to leave the system as it is for now.
  - b. Handbook Revisions – All – see President's Report
  - c. Resend June minutes for final review – Michele done
  - d. Next Steps Snake Group evaluation of Clinton Era Study – Demian In progress.
  - e. Send letter to parent society with membership committee questions – Demian In progress
  - f. ORAFS review of Representative DeFazio's Snake River Issues – Demian – Combine w/ Action Item d for next agenda

- g. Talk to Mindy Simmons or Scott Heppell about getting advertising or publicity information out to students to increase scholarship applicants – Jason. This has been delayed for a bit. Jason first wants to talk to Scott about how to increase student awareness, and set that in motion for next round of applications. Jason will send a note to Bill about available scholarships for him to provide when contacting other universities. Allison will get contact information from Justin Huff for other schools and pass along to Bill.

1510 ITEM 2: President's Report

1. Work Plan – No other edits on work plan since last distribution. Work plan for FY 2011/12 approved. Colleen will finalize and send to Kara for posting.
2. Budget - Demian talked through the edits sent to Colleen via email. Moved to approve and post. Voted to approve budget. Colleen will finalize as edited and send to Kara for posting.
3. National/WD AFS – Updates
  - a. Western Division Bylaws Revisions – Reminder that Western Division is revising bylaws to incorporate student representative as an official ExCom member. Changes have been sent to membership for comments.
  - b. 2015 Annual Meeting Bid Package – Bid Package for 2015 is being prepared. A conference call occurred on Tuesday August 9 with Neil Ward, Dave Ward, Desiree Everett (Travel Portland), Shivonne Nesbit, and Colleen Fagan. Discussed package and presentation. As proposed, the 2015 meeting will be at the Portland convention center and use the downtown Hilton and Lloyd Center Doubletree hotels as flagship hotels. The Bid Package will be put together by Aug 20 for distribution to ExCom for review. ExCom warned that we were going to have a quick turnaround for comments and that if we didn't hear from folks we'd assume there were no substantive comments.

Some members have already responded to the ListServe solicitation and volunteered to help. Few specific roles have been assigned beyond general chairs. Some roles will be determined in the future. Please let Colleen know if specific folks want a specific role. Doug Olson volunteered to be fundraising chair.
  - c. Seattle 2011. Discussion about receiving chapter of the year award from Western Division and the Parent Society. Colleen will clarify when awards presentations are so that ExCom can attend.
4. Old Business -- requests and issues.
  - Handbook Revisions – Rich Grost distributed revised handbook. Colleen has some additional edits, and recommended we finalize it at the fall retreat. ExCom to review and send comments to Demian.
4. New Business – requests and issues
  - a. Next ODFW Conservation Leader's group meeting – September 19, 1-3 PM. Tualatin NWR. No Agenda yet received. Demian will attend if possible.

- b. OR AFS Review of Redden Ruling – Discussed if we as a chapter should review or comment on his decision? No official action will be taken.
- c. Funding Request. Wild Salmon Center is donating towards national meeting in Seattle. Received a second hand request for funding to support its November workshop. ORAFS has a process for requesting funds which they should use. If they submit a request ExCom will consider it.

1520 ITEM 3: ExCom updates

1. Past-President

- Membership “Committee” Update – Emailed questions to Eva Przygodzki at Parent Society: 1. The \$2 chapter dues comes back to the chapter along with 3% of the overall dues (\$80) for everyone living in OR. 2. Affiliate membership is not those folks who don’t want to join the Parent Society but is a sub-level below full membership that still allows some membership benefits. We can have members who are not Parent Society members. 3. Dues renewals are sent out electronically in late September with a hard-copy follow-up in October. 4. She will provide any membership data queries whenever we’d like them.  
Demian will request new OR membership lists in mid-September and solicit OR membership in October.
- OR AFS Review of Representative DeFazio’s Snake River Issues – Being reviewed. Looking for short supportable points that can be passed on to DeFazio’s staff.

2. President-Elect

- Annual Meeting Planning –Plenary: Jeff discussed his thoughts on a potential plenary panel. Waiting for commitment for Joan Dukes (Vice chair OR Power Planning Council, former state senator) about keynote speaker. Jeff proposed inviting Eric Queampts (CTUIR) instead of Paul Lumley to do a First Foods Presentation – good feedback and speaker at tribal reintroduction workshop. Initially considered Ken Bierly – ExDirector for OWEB, but found UO professor who has done Social Economic review of watershed enhancement. Jim Martin may not be a draw, but is a fit with the desired recreational fishery perspective. Controversy may be good.

Looking for more input on workshops. R-workshop at Iowa state... R user groups in OR. Good topic and budget friendly. (send him Wim Kimmer’s name). Shivonne and Gary Rule (NOAA), and possibly someone else from USFWS will conduct an ESA Workshop this year at annual meeting. Additional brainstorming will occur at fall retreat.

Symposia – Jeff has at least 5 conveners lined up. Beavers – Charlie Corrarino, Eric Riley – applied habitat restoration, Fish screen and passage – Greg Apke, Chris Jordan – Instream PIT Tag array session. Marine Symposia from Selina Heppel and Education from Karen Hans. Tribal supplementation and reintroduction - Peter Galbreath. Student Conveners

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lined up by Bill. Colleen reminded Jeff that no longer have a separate student session and that all committee chairs are expected to convene a session. Also, expect that approximately half of the presentations will come from contributed papers. **Jeff will send an annual meeting planning worksheet to ExCom next week for review and comment.**

- Online Survey Tool – Jeff proposed using a survey tool to limit scheduling conflicts with sessions of most interest. Workshops offerings too. Could use for meeting wrap-ups too in addition to just paper. Colleen: Won't know what the planned sessions are until the program is finalized. Sort of self-regulates based on students and available timeslots. Could work for post meeting wrap-up. Possibly chapter issues later on, but not really for annual meeting planning.
3. Vice president: No additional updates (joined late)
4. External Director's Update Transition has not yet been completed
- Marine Reserves White-paper update – No update.
  - Invasive Species/Boat Decontaminating – support/white paper – Forwarded on to Freshwater Habitat Committee, Committee is busy, but on the docket for fall to update/create.
  - 2011 Legislative Session Final Report – Distributed to ExCom. Trying to coordinate meeting with legislative committee where they will go through that report in more detail. Sue Marshall (Legislative Liaison) did update some areas that ORAFS may want to participate in (committee should be tasked with specific actions). **Colleen will add to the fall retreat agenda.**
  - Sue Marshall Contract – Sent invoice. Contract up at the end of September. Discussed extension of contract. **Shivonne to request proposal from Sue for continued services.** This will then go to ExCom and Legislative committee for consideration.
  - Hatchery Accountability Project – Email forwarded from Sue Marshall. November meeting planned to look at hatchery operations/feasibility. Chapter will not weigh in on cost/benefit and economics. Could look at the ecological operations of hatcheries, but that does not appear to be what is up for discussion.
  - Website Update – No update. **Shivonne will follow-up with Jeremiah**
5. Secretary-Treasurer – minutes and money – No Secretary-Treasurer report
- Recent income and expenses
  - Overall financial / investment status
  - Investment Committee
5. Internal Director
- Riverhouse Contract for 2013 – Overall, ExCom is not concerned about the cost creep from 2011 vs. 2013. Minor changes to food minimum and event package. Need to make sure that our bringing beer and wine are in the contract and corkage fees remain the same. Remove group responsibilities for late fees. Also want a group rate not separate rates for government and non government employees. **Jason will contact Riverhouse to request changes from email on Aug 9, 2011.**

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- Jason will also contact Eugene Hilton and update contact names and details.
  - Progress list of past scholarship and award winners – Not discussed
7. Student Representative
- Student Subunit structure review –
  - Bylaws changed OSU to OR chapter. All edits are essentially complete. Reiterated that subunit bylaws have to be approved by ExCom, WDAFS ExCom, and the Governing Board before they are official. Allison to send revised Subunit bylaws to ExCom for review

1650 ITEM 4: Fall Workshop(s)

1. Science and Policy, Fall 2011 – Shivonne to check on status of workshop with Jeremiah

1700 ITEM 5: Upcoming ORAFS meetings

1. ExCom calls every 2<sup>nd</sup> Thursday 1500-1700 hrs

Fall Retreat:

2. Colleen will send out doodle poll for location and dates of retreat

Meeting Adjourned 1646