



DATE: September 26, 2011
TO: ORAFS Executive Committee
FROM: Demian Ebert, Past-President
SUBJECT: DRAFT MINUTES for ORAFS Executive Committee Meeting,
September 26, 2011

Present: Colleen Fagan, Bill Brignon, Demian Ebert, Allison Estergard, Jeff Yanke,
Michele joined at 1542
Missing: Shivonne Nesbit and Jason Kent

Demian taking minutes for Michele Weaver

Meeting called to order at 1503

1500 ITEM 1: Review

1. Introductions, life, and work updates
2. Contact Information (ExCom and Chairs)
3. Approve Previous Minutes: July 14, 2011 and August 11, 2011 Minutes for July and August (with Demian's edits incorporated) are approved. Michele will arrange for posting on the website)
4. Review Today's Agenda
5. Action Items from August 11:
 - a. Post June 14, 2011 minutes – Michele Done
 - b. Work Plan Posted – Colleen - Done
 - c. Budget Posted – Colleen - Done
 - d. Handbook Revisions to Demian – All - No comments have been received. ALL - Comments due to Demian by Oct 10. Demian will finish handbook for retreat
 - e. Conservation Leader's Meeting – Jeremiah attended - Colleen to follow-up with Jeremiah
 - f. Web Site Update, follow up with Jeremiah – Shivonne – No update
 - g. Update Eugene Hilton Contact List – Jason Done
 - h. List of Available Scholarships to Bill – Jason Not yet complete
 - i. Contact Information for other Schools to Bill – Allison from Justin Completed

1510 ITEM 2: President's Report

1. Budget Revisions – Need to add line item for President to attend April 2012 WDAFS meeting in Jackson, WY (\$1200). Was missing from the approved budget. To compensate, the Seattle annual meeting line item was decreased by \$800 from the original \$2000 to reflect what was actually spent. This equates to an overall change of +\$400 in the overall budget. There was some discussion about sending additional people (in addition to the President) to the WDAFS and Annual Meetings in the future but no actions were taken. Colleen and Demian explained the reason for funding the President to attend was because of their role on the WDAFS ExCom and their role as representing the agency at the Governing Board meetings etc. Budget approved as modified. **Colleen will post on website as revised**
2. National/WD AFS – Updates
 - a. Western Division Business Meeting – Bylaw revisions were approved at the business meeting in Seattle. Revisions included adding a student representative as a member of WDAFS ExCom. Also approved budget for FY2011/12. Dave Ward is now President and Lori Martin is Past President. WDAFS has requested that chapters try to support two people to attend the 2014 WDAFS meeting in Mexico (Mazatlan?). This will need to be discussed during budget cycle planning for 2013/2014.
 - b. Western Division Bylaws Revisions – See above
 - c. Status 2015 Annual Meeting Bid – Bid proposal was successful! Dave Ward and Neil Ward have been selected as the overall meeting Co-chairs. Bob Hughes and Doug Olson will co-chair fundraising committee. A variety of ORAFS members have volunteered to help. More help is still needed/wanted.
 - d. 2011 Annual Meeting – over 4,000 participants. Lots of technical sessions. Successful meeting overall. A 2011 debrief will occur in planning for 2015.
4. Old Business -- requests and issues.
 - No Old Business
4. New Business – requests and issues
 - a. 2015 Planning Committee – Submit your names as discussed above if interested in volunteering.
 - b. Fall Retreat – Jason has made reservations for ExCom at the Phoenix Inn for Oct 21-22nd. The meeting will start at 1300 on the 21st. We will meet Saturday until work agenda is complete. **Colleen will prepare draft agenda.**
 - c. Website Information Needs – No updates on website revision status. **Jeff will work with Kara to get the annual meeting website up and running.** The website needs to add (and maintain) a good list of current events and upcoming meetings. Also need to add more student events. **Need to discuss paying for someone to update the website – Fall Retreat item**
 - d. Funding Request RAFWE – No specific amounts included in request. All requests coming second-hand through Colleen and Michele. Funding

requests need to follow ORAFS procedures. Colleen will contact Jennifer Rowe with specific dollar amount in mind.

- e. Student Colloquium – October 6-8 - No requests for funding. Most students likely did not know that this meeting was coming up. We need to add more student information to our website. Also, because it is the beginning of the school year, it is hard to plan for. Unlikely anyone will attend from Oregon Chapter AFS.

1520 ITEM 3: ExCom updates

1. Past-President

- 1. Piscatorial Press Update – Draft in preparation
- 2. Membership “Committee” Update
 - o Request OR Membership List from National in September – Have list from national, received today. Demian will send emails to lapsed members, non-ORAFS chapter members residing in Oregon, and current members encouraging renewal and chapter membership.
- 3. ExCom Recruiting for 2012-13 – Bill happy to run for VP again. Demian will check with others and start recruiting (Sec/Treasurer, Internal Director, External Director). Bill noted that Mike Hudson was withdrawing from student judging after this year but may be willing to take on another role-Demian to add to recruiting list
- 4. OR AFS Review of Representative DeFazio’s Snake River Issues – No action.

2. President-Elect

- a. Cover Art Contest – Place an advertisement in this issue of the Piscatorial Press. Possibly reward the winner with free registration to the annual meeting? Looking for full cover design that includes the theme.
- b. Annual Meeting Planning (Briefly) – Eric Queampts (CTUIR) – Plenary speaker committed to talk about first foods. Bill Bradbury also in the planning queue. Trying to get a plenary article ready for this Piscatorial Press. There are eight conveners for symposia all of which are described in the draft Piscatorial Press content.

Workshops:

R-stats software project teaching using examples from AFS Fisheries
ESA Permitting workshop – Shivonne to conduct.

Jim Peterson - workshop about structured decision making

Alan Ritchie – willing to do a screening workshop, but lacking content

PIT Tag workshop? Nicole replaced Dave Marvin and Jeff’s working with her about a workshop. Demian to send Jeff information on 2010 PIT tag workshop to avoid repetition.

Probably will focus on R, ESA, and try to get a PIT tag workshop together. Suggest that Alan work into fish passage symposium if possible. Planning Committee is all set – minor missing spots, but not anything major. Will discuss at Fall Retreat (Agenda Item). Colleen recommended

that there be 2-3 workshops maximum based on past participation etc.
Bill has sent several names to Jeff of student volunteers.

- c. Annual Meeting Planning Monthly Conference Calls – Jeff will send out a doodle poll to set monthly conference calls.
3. Vice President
 - a. Drumming up outside OSU student interest – Bill has not yet reached out to students outside of OSU. There was concern that until the bylaws are approved and in place, pulling students in is a little premature. Colleen – Probably still ok to get the word out that the opportunity exists and that bylaw changes are in the works that will allow official student subunit membership. Bill will send out information to students and solicit participation.
4. External Director's Update No External Director, fall retreat items highlighted
 - a. Legislative Liaison Contract for 2012
 - b. Rethinking Science and Policy Workshop – See below (item 4)
 - c. Website Update
 - d. Marine Reserves White Paper Update
5. Secretary-Treasurer – minutes and money
 - a. Recent income and expenses – No money in. Money out has been reimbursements for annual meeting.
 - b. Overall financial / investment status – No updates from WDAFS about grant status. Colleen will check recent handouts from WDAFS ExCom and forward to Michele
Salmon Maturity workshop account still open. The “last” check from 123 signup has arrived. Will keep the accounts open for another month just in case. There is \$2,113 dollars available to use for scholarship funds this year. Important to recognize the source of this money when awarding the scholarships at the annual meeting.
 - c. Investment Committee – Waiting for email back from Shaun Clements to see why a MM account was closed during his term as Sec/Treas. Will be ready to move forward with next steps, which is deciding where to put some funds. Bill might see Shaun Clements next week and follow-up for Michele (looking for recent chapter records).
 - d. Certificate of Liability – Email from Howard Williams at Parent Society regarding insurance. Michele has completed form and sent in with check (9/26).
 - e. Taxes – hire external help? – Mary Buckman is happy to help with taxes again this year. An extension has been filed and we have until Dec 15 to complete the taxes. No external help required.
6. Internal Director – Missing Internal Director
 - d. Riverhouse Contract for 2013 – Contract has been signed and is in place.
 - e. Progress list of past scholarship and award winners – Discuss at fall retreat
7. Student Representative
 - a. Student Subunit bylaws review – status
Comments received from Colleen and Demian on the bylaws. Bill agrees that clarity and consistency is required (annual meetings, business

meetings, etc). Bill to work with Allison and Demian to clarify and make changes. The goal is to have revised bylaws out for ExCom so action can be taken at fall retreat (Agenda Item).

1650 ITEM 4: Fall and Spring Workshop(s)

1. Sue Marshall (Legislative Liaison) suggested in a meeting with Shivonne and Jeremiah that a policy workshop may not be that attractive to legislators and their staff. Instead, she recommended we do a session and/or workshop in conjunction with the ORAFS Annual meeting. If interest is adequate then consider a separate workshop. She also recommended another Salmon in the City type of workshop that would attract legislators and policy makers. Demian commented that we had no legislative staff at the Salmon in the City workshop. Fall retreat agenda item to clarify why the change in position and where we stand on this workshop.
2. Workshop suggesting - Estimating natural origin returns – how to work with data. Could apply to more than just Columbia Basin

1700 ITEM 5: Upcoming ORAFS meetings

1. ExCom calls every 2nd Thursday 1500-1700 hrs
2. Retreat will be Oct 20-21 therefore no ExCom call on October 13

Meeting adjourned at 1630