

Oregon Chapter American Fisheries Society  
**BYLAWS**

**Section 1 - Name and Objectives**

The name of this organization shall be the Oregon Chapter of the American Fisheries Society, and hereinafter referred to as the Chapter.

The objectives of the Chapter shall be those set forth in the constitution of the American Fisheries Society, and to encourage the exchange of information by members of the Chapter.

**Section 2 - Membership**

The voting membership of the Chapter shall consist of those American Fisheries Society (AFS) members, including members of any approved Student Subunit of the Chapter, who are Active Members (as defined by the AFS constitution) residing or working in the State of Oregon and such other AFS Active Members as choose to be Chapter members by designating so on the AFS membership application. Non-voting Student Affiliate membership of the Chapter shall consist of those members of any approved Student Subunit of the Chapter who are not AFS Active Members.

Nominal annual dues (\$1-2) may be adopted by the Executive Committee to aid in tracking Chapter membership. Larger dues would require approval of the membership at an annual business meeting.

**Section 3 - Meetings**

The Chapter shall hold at least one meeting annually at a time and place designated by the Executive Committee. The program and presentation of papers shall be the responsibility of the Program Committee.

**Section 4 - Officers**

The officers of the Chapter Executive Committee (ExCom) shall be President, President-Elect, Past President, Vice-President, Secretary-Treasurer, Internal Director, External Director and a Student Representative chosen by the approved Student Subunit(s) of the Chapter.

Officers are elected at the annual meetings except that the President-Elect succeeds to the office of President upon completion of a term as President-Elect. Also the President succeeds to the office of Past-President upon completion of a term as President. The Student Representative shall be elected at a time and in a manner decided by the approved Student Subunit(s) of the Chapter. If more than one Student Subunit shall be approved by the Chapter, these subunits shall collaborate in the selection of a single Student Representative to the ExCom. Any officer may hold office for a period longer

than one year. In case of a vacated position to which succession is not explicitly defined, the ExCom shall appoint a replacement to fill an unexpired term.

In the event of a cancellation of an annual meeting, the officers and the members of any committee shall continue to serve until the next scheduled meeting.

## **Section 5 - Duties of Officers**

The President of the Chapter presides at all Chapter meetings, chairs the ExCom, is Chapter representative to the Western Division and to the Parent Society, and makes such appointments and performs other duties and functions as authorized and necessary for overall Chapter effectiveness.

The President-Elect chairs the Program Committee and assumes the duties of the President in the event of the President's absence or inability to act.

The Past President chairs the Nominating Committee and chairs the ExCom if neither the President nor President-Elect is available.

The Vice-President chairs the Resolutions and Bylaws Committee and assumes the duties of the President-Elect in the event that office is vacated prior to completion of the term.

The Secretary-Treasurer keeps the official records of the Chapter, collects and banks any funds allotted to the Chapter, and disburses funds as authorized by the ExCom.

The Internal Director appoints the Historian and the chairs of the Awards and Scholarship Committees, and chairs the Arrangements Committee.

The External Director supervises and motivates all external committees.

The Student Representative serves as a liaison between the Chapter and the approved Student Subunit(s) of the Chapter.

All officers may undertake special projects at the request of the ExCom and as detailed in the Administrative and Annual Meeting Handbooks.

## **Section 6 - Executive Committee (ExCom)**

The ExCom consists of the Chapter officers and is responsible for overall operation and effectiveness of the Chapter. The Chapter ExCom is authorized to act for the Chapter between meetings and to perform appropriate duties and functions.

In addition, the ExCom:

1. Approves all expenditures, position statements, document reviews, meeting places, arrangements, programs, and any other actions requiring official sanction of the Oregon Chapter.
2. Develops recommendations to guide the incoming president.
3. Updates the Administrative Handbook between February and August of each year.
4. Establishes the time and place for the annual meeting.
5. Establishes the registration fee structure for the annual meeting.
6. Meets or confers monthly.
7. Develops an annual budget and work plan by May 1 for the upcoming period, May 1 - April 30.

## **Section 7 - Chapter Committees**

Committees and Chairs of Committees, except as listed in Section 5 of these Bylaws, may be appointed by the President as may be necessary for the conduct of the Chapter activities.

The terms of office for members of Chapter Committees shall end upon the discharge of the duties for which they were appointed, or at the next annual meeting of the Chapter.

## **Section 8 - Election of Members**

Application for all classes of American Fisheries Society memberships may be received by the Secretary-Treasurer of the Chapter and shall be forwarded to the Secretary-Treasurer of the Parent Society.

## **Section 9 - Voting and Quorum**

Decisions at meetings of the Chapter shall be in accordance with the Constitution of the American Fisheries Society.

A quorum at any Chapter meeting or in any mail balloting for the transaction of official business shall be 50 or more voting members of the Chapter.

A quorum at any scheduled ExCom meeting shall be four officers, provided that one is President, President-Elect or Past President and the Student Representative is not counted as part of the quorum.

## **Section 10 – Annual Meeting Registration**

The ExCom may assess each registrant attending an annual meeting of the Chapter a registration fee necessary to cover the costs of the meeting and Chapter activities. Collections shall be made by the Secretary-Treasurer and disbursements shall be made for financing the Chapter operations, as may be directed by the membership or by the authorization of the ExCom.

## **Section 11 - Amendment of the Bylaws**

The Bylaws of the Chapter may be amended and approved in accordance with the Constitution of the American Fisheries Society and Section 9 of the Chapter Bylaws.

## **Section 12 - Board of Directors**

The Board of Directors shall consist of the members of the ExCom as designated in these Bylaws.

Adopted: February 2, 1965

Amended: January 28, 1972

Amended: February 2, 1979

Amended: February 22, 1996

Amended: February 13, 1997

Amended: June 13, 2001;

Amended: February 19, 2004;

Approved by AFS Governing Board: August 2001

Approved by AFS Governing Board: March 2004